

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the June 13, 2016 Potter County Commissioners' Court meeting.

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The minutes from the June 13, 2016, Commissioners' Court meeting were so recognized.

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2. **BUDGET AMENDMENT:** To consider and act upon approving budget amendments for the 2015-2016 fiscal year. [Hood]

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MOTION was made by Commissioner Murguia: I make a motion that we approve the budget amendments for the 2015-2016 fiscal year as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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3. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of June 8, 2016 through June 22, 2016. [Hood]

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Judge Tanner referenced Vouchers checks Nos. 169234-169427 and wire #737-744 in the total amount of \$2,831,490.05.

MOTION was made by Commissioner Church: I move we approve the vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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4. **TREASURER REPORT:** To recognize the monthly treasurer's report. [Jennings].

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The Treasurer's report was so recognized.

See Documentation

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5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

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The insurance fund report was so recognized.

See Documentation

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6. **POTTER RANDALL APPRAISAL DISTRICT:** To recognize the out-going Chief Appraisal Officer, Jim Childers and also to welcome the in-coming Chief Appraisal Officer, Jeffrey Dagley. [Tanner]
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The retirement of Jim Childers, out-going Chief Appraisal Officer, was recognized. Jeffrey Dagley was welcomed as in-coming Chief Appraisal Officer.

See Documentation

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7. **CONSTRUCTION PROJECT CHANGE ORDERS – To consider and act upon the following:**

- a. Allowing the Facilities Director to process individual construction project change orders under \$50,000 with cumulative total of change orders not to exceed 25 percent of the original contract price as outlined in LGC S262.031. Contingency items that are not specific to the construction project or professional architect and engineer fees require a recommendation from the committee to Commissioners' Court for approval. Copies of the final change order authorizations and budget approval will be kept in Purchasing with the original contract. Individual construction project change orders \$50,000 and over will be brought before the Commissioners' Court. [Shelton, Head]
  - b. To allow the above recommendations to be added to the current *Purchasing Policy and Procedures Manual*. [Shelton]
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MOTION was made by Commissioner Kelly: I make a motion to approve these as discussed (Items a & b).

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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8. **FIRE STATION #3:** To consider and act upon a request to move funds from the Fire Station #3 Contingency Fund to the Fire Station #3 Grocery List Item 5 – Furnishings. [Fitzpatrick, Lake, Head]
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Pat Fitzpatrick, Fire Rescue, made a request to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we allow the transfer of \$24,919.52 from Construction Contingency Fund to the grocery list for Fire Station #3.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

9. **TEXAS COURTHOUSE STEWARDSHIP AWARD OF HONOR:** To acknowledge and accept the Texas Land Title Association and Texas Courthouse Stewardship Award of Honor and Monetary Gift presented by the Texas Historical Commission to Potter County for the Outstanding Stewardship of the Restored Potter County Courthouse. [Tanner, Head]

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Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court. The award was so recognized.

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10. **EASEMENT AGREEMENT:** To consider and act upon an agreement with the City of Amarillo granting Potter County as permanent easement for installation of fiber cabling. [Patrick]

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Jason Patrick, Information Technology Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the City of Amarillo granting Potter County as permanent easement for fiber installation.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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11. **TXDOT/I-40 FRONTAGE ROAD ACCESS TO FM 2381/BUSHLAND ROAD** – To hear a report on discussion with TxDot. [Church]

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A TxDot report was given by Commissioner Church.

See Documentation

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12. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation [Murguia].

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A Local Government Corporation update was given by Commissioner Murguia.

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13. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects. Pat Fitzpatrick gave an update on Fire Station #5.

See Documentation

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14. **FORMAL BID RENEWAL:** To consider and act upon renewing Formal Bid #1092-14 Transportation and Storage of Human Remains with A to D Mortuary Service for an additional one year term from 8/1/2016 through 7/31/2017. Pricing is unchanged from the previous contract term. [Shelton]

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MOTION was made by Commissioner Murguia: I make a motion to approve renewing Formal Bid #1092-14 Transportation and Storage of Human Remains with A to D Mortuary Service for an additional one year term.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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15. **EQUIPMENT PURCHASE:** To consider and act upon purchasing TNT Rescue Tools: ESLCC-20-M28 Volt Battery Combination Tool from Advance Rescue Systems, sole source authorized dealer, in the amount of \$8,150.00 [Shelton, Fitzpatrick]

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Pat Fitzpatrick, Fire Rescue, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Vaughn: I move that we approve the purchase of TNT Rescue Tools: ESLCC-20-M28 Volt Battery Combination Tool from Advance Rescue Systems, sole source authorized dealer, in the amount of \$8,150.00.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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16. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

**A. Road and Bridge:**

- i. To accept the resignation of Trystan Qualls as seasonal mower effective June 2, 2016. [Ysaguirre]  
See Documentation
- ii. To accept the resignation of Edwin Lafarr as seasonal mower effective June 6, 2016. [Reavis]  
See Documentation

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MOTION was made by Commissioner Vaughn: I make a motion to approve of the following items as listed in item A for i and ii.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.  
Motion carried by 5-0 vote.

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17. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 473 (75 female; 0 Childress) 84 % felonies and 11 % misdemeanors was given by Judge Tanner.

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18. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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Vickie Shelton, Purchasing Agent, presented one insurance item to Commissioners' Court.

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19. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No executive session was held.

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20. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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Several possible agenda items were discussed.

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County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, July 11, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 27<sup>th</sup> day of June, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy